



ONGC
मंगलूरु पेट्रोकेम
MRPL

Mangalore Refinery and Petrochemicals Limited

(A Govt. of India Enterprise and A subsidiary of Oil and Natural Gas Corporation Limited)

Corporate Identity Number - L23209KA1988GO1008959

Regd. Office: Mudapadav, Kuthethoor P.O., Via Katipalla, Mangaluru - 575 030

E-Mail : investor@mrpl.co.in Website : www.mrpl.co.in



NOTICE OF 32nd ANNUAL GENERAL MEETING TO THE MEMBERS

In supersession to the earlier newspaper advertisement dated 14/08/2020 and stock Exchange intimation dated 13/08/2020, NOTICE is hereby given that the Thirty second Annual General Meeting (AGM) of the company which was scheduled for Saturday, 12th September, 2020 **has been rescheduled.**

The Thirty Second Annual General Meeting (AGM) of the company will now be held on Friday, 18th September, 2020 at 4 p.m (IST) through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the business as set out in the Notice of the AGM which is being circulated for convening the AGM.

In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs (MCA) has vide its circular dated May 5, 2020 read with circular dated April 13, 2020 and April 8, 2020 (collectively referred to as MCA Circulars) permitted the holding of AGM through VC or OAVM, without the physical presence of the Members at a common venue. In compliance with the MCA Circulars and the relevant provisions of the Companies Act, 2013 and the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the AGM of the members of the Company will be held through VC/OAVM on **Friday, 18th September, 2020 at 4.00 p.m.** without the physical presence of the Members.

The Notice of the Annual General Meeting along with the Annual Report for the FY 2019-20 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in accordance with the aforesaid MCA circulars. Members may note that the Notice of the AGM and Annual Report 2019-20 will also be available on the website of NSDL at www.evoting.nsdl.com, company's website www.mrpl.co.in and the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at www.bseindia.com and www.nseindia.com respectively. Members can attend and participate in the AGM through the VC/OAVM facility only. The instructions for joining the AGM are provided in the AGM Notice. Members attending the meeting through VC/OAVM shall be counted for the purpose of reckoning the quorum under section 103 of the Companies Act, 2013.

The Company is providing remote e-voting ("remote e-voting") facility to all its Members to cast their votes on all resolutions set out in the Notice of the AGM. Additionally, the Company is providing the facility of voting through e-voting system during the AGM ("e-voting"). Detailed procedure for remote e-voting / e-voting is provided in the Notice of the AGM.

If your email ID is already registered with the Company/Depository, login details for e-voting are being sent on your registered email address.

Members holding shares in physical mode or whose email addresses are not registered need to register their email address to cast their vote through e-voting system. Such shareholders whose email address are not registered can register their email address by sending scanned copy of signed request letter mentioning Folio No., Name of Shareholder, scanned copy of the Share Certificate (front and back), self-attested scanned copy of PAN Card, self-attested scanned copy of AADHAR along with self attested copy of latest electricity bill, passport copy in support of latest address to the Company at investor@mrpl.co.in or to the Share Transfer Agent at mrplirc@linkintime.co.in.

Members holding shares in demat form should contact their Depository Participant (DP) and register the email address in the demat account, as per the process advised by the DP.

The cut-off date for remote e-voting will be on 11th September, 2020. Any person, who is a member of the company as on **11th September, 2020** shall be entitled to vote through remote e-voting. **The remote e-voting period commences on 15th September, 2020 (9:00 a.m.) and ends on 17th September, 2020 (5:00 p.m.).** The remote e-voting module shall be disabled by NSDL for voting thereafter.

Any person who acquires shares of the Company and is a Member of the Company as of the cut-off date i.e. 11/09/2020 may obtain login ID and password by sending an e-mail request at evoting@nsdl.co.in. However, any person who have received the AGM notice and have disposed off the shares before the cut-off date i.e. 11/09/2020, may treat the AGM notice only for information.

For Mangalore Refinery and Petrochemicals Limited

Date: 19/08/2020
Place: Mangaluru

Sd/- Dinesh Mishra
Company Secretary

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